

## Acceptable Use Policy (AUP) for PARENTS AND CARERS at CONONLEY PRIMARY SCHOOL

- We provide online safety educational resources (filtered by theme or key stage) at [saferesources.lgfl.net](https://saferesources.lgfl.net)

### Background

We ask all adults involved in the life of Cononley Primary School to sign an Acceptable Use Policy (AUP) to outline how we expect them to behave when they are online, and/or using school networks, connections, internet connectivity and devices, cloud platforms and social media (both when on school site and outside of school).

Pupils at Cononley Primary School agree to follow our school Online Safety Rules. These are supported by Online Safety lessons in Computing, PHSE and Assemblies. A copy of our Online Safety Rules can be found in the Safeguarding page of our school website:

<https://www.cononleyprimary.org.uk/key-info/safeguarding>

We tell your children that **they should not behave any differently when they are out of school or using their own device or home network**. What we tell pupils about behaviour and respect applies to all members of the school community, whether they are at home or school:

**“Treat yourself and others with respect at all times; treat people in the same way when you are online or on a device as you would face to face.”**

### Where can I find out more?

You can read Cononley Primary School’s full Online Safety Policy for more detail on our approach to online safety and links to other relevant policies (e.g. Safeguarding Policy, Behaviour Policy, etc).

<https://www.cononleyprimary.org.uk/parents/line-safety-and-safeguarding-information>

If you have any questions about this AUP or our approach to online safety, please speak to Catherine Pickles Headteacher / Designated Safeguarding Lead.

### What am I agreeing to?

1. I understand that Cononley Primary School uses technology as part of the daily life of the school when it is appropriate to support teaching & learning and the smooth running of the school, and to help prepare the children and young people in our care for their future lives.
2. I understand that the school takes every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials, including behaviour policies and agreements, physical and technical monitoring, education and support and web filtering (using a system called

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Smoothwall). However, the school cannot be held responsible for the nature and content of materials accessed through the internet and mobile technologies, which can sometimes be upsetting.

3. I understand that internet and device use in school, and use of school-owned devices, networks and cloud platforms out of school may be subject to filtering and monitoring. These should be used in the same manner as when in school, including during any remote learning periods.
4. I understand that my child might occasionally be contacted online on Purple Mash (our school online Learning Platform) for example, during periods of remote learning or when work has been set on Purple Mash in school. Contact will only be about their learning or well-being. If they are contacted by someone else or staff ask them to use a different app to chat, they will tell another teacher or adult they trust, such as a parent or carer.
5. I will promote positive online safety and model safe, responsible and positive behaviours in my own use of technology, including on social media: not sharing other's images or details without permission and refraining from posting negative, threatening or violent comments about others, including the school staff, volunteers, governors, contractors, pupils or other parents/carers.
6. The impact of social media use is often felt strongly in schools, which is why we expect certain behaviours from pupils when using social media. I will support the school's social media policy and not encourage my child to join any platform where they are below the minimum age.
7. I will follow the school's Online Safety Policy (Personal Devices) and Information Policy, I will not share images of other people's children on social media and understand that there may be cultural or legal reasons why this would be inappropriate or even dangerous. The school sometimes uses images/video of my child for internal purposes such as recording attainment, but it will only do so publicly if I have given my consent on the Parental Consent form completed when my child started school.
8. I understand that for my child to grow up safe online, s/he will need positive input from school and home, so I will talk to my child about online safety and refer to the school website for advice and support on safe settings, parental controls, apps and games, talking to them about life online, screentime and relevant topics from bullying to accessing pornography, extremism and gangs, sharing inappropriate content etc.  
<https://www.cononleyprimary.org.uk/parents/line-safety-and-safeguarding-information>
9. I understand that my child needs a safe and appropriate place to do remote learning if school or bubbles are closed (similar to regular online homework). When on any video calls with school, it would be better not to be in a bedroom but where this is unavoidable, my child will be fully dressed and not in bed, and the camera angle will point away from beds/bedding/personal information etc. Where it is possible to blur or change the background, I will help my child to do so.
10. If my child has online tuition, I will refer to the [Online Tutors – Keeping children Safe](#) poster and undertake necessary checks where I have arranged this privately, ensuring they are registered/safe and reliable, and for any tuition to remain in the room where possible, ensuring my child knows that tutors should not arrange new sessions or online chats directly with them.

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11. I understand that whilst home networks are much less secure than school ones, I can apply child safety settings to my home internet. Internet Matters provides guides to help parents do this easily for all the main internet service providers in the UK. There are also child-safe search engines e.g. [swiggle.org.uk](http://swiggle.org.uk) and YouTube Kids is an alternative to YouTube with age appropriate content.
12. I understand that it can be hard to stop using technology sometimes, and I will talk about this to my children, and refer to the principles of the Digital 5 A Day: [childrenscommissioner.gov.uk/our-work/digital/5-a-day/](http://childrenscommissioner.gov.uk/our-work/digital/5-a-day/)
13. I understand and support the school Online Safety Rules: <https://www.cononleyprimary.org.uk/key-info/safeguarding>
14. I can find out more about online safety at Cononley Primary School by reading the full Online Safety Policy here <https://www.cononleyprimary.org.uk/parents/line-safety-and-safeguarding-information> and can talk to my child's class teacher if I have any concerns about my child/ren's use of technology, or about that of others in the community, or if I have questions about online safety or technology use in school.

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**I/we have read, understood and agreed to this policy.**

**Signature/s:**

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**Name/s of parent / guardian:**

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**Parent / guardian of:**

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**Date:**

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