



STANDARDS AND ACHIEVEMENT COMMITTEE

Membership: not less than 4 Governors including the Head teacher. Associate Members are eligible for this committee, but may be excluded from any part of a committee meeting when the item of business concerns an individual member of staff or pupil.

Associate members cannot vote on any decision concerning admissions, pupil discipline, election or appointment of governors, or the budget and financial commitments of the governing body.

Quorum: Three Governors

Meetings: Minimum of one per term.

Terms of reference:

1. To advise the Governing Body on its statutory obligations relating to the curriculum
2. To keep under review the school's curriculum policy and make recommendations to the Governing Body as and when appropriate
3. To monitor, evaluate and review the implementation of the curriculum policy
4. To prepare, adopt and review the policy and provision for religious education and collective worship and where necessary make recommendations to the Governing Body;
5. To prepare, adopt and review the policy and provision for sex education and where necessary make recommendations to the Governing Body;
6. *To prepare, adopt and review the policy and provision for careers education and work related learning and where necessary make recommendations to the governing body*
7. To ensure that the requirements of pupils with special educational needs are met so far as is reasonably practicable
8. To monitor, review and publish the assessment and public examination information required for publication under statutory requirements
9. To support curriculum development and associated staff continuous professional development, within the financial limitations set by the Resources Committee
10. To contribute to the school improvement plan and planning process as required
11. To consider and determine complaints relating to the curriculum
12. To prepare, adopt and monitor the implementation of the staff performance management policy
13. To review the performance of the Leadership Group and all staff salaries annually, as required by the regulations contained in the School Teachers' Pay and Conditions Document, and implement any matters arising there from
14. To liaise with the Finance Committee to establish the annual and long-term salary budgets and other costs relating to personnel, e.g. staff development;4
15. To prepare, adopt and review the school's Pay Policy, including criteria relating to the use of discretionary elements for pay provisions
16. To review the staffing structure, at least annually, in relation to priorities for school improvement
17. To undertake any formal consultations on staffing matters

Governing Body Committee

Terms of Reference

18. To liaise and consult with the Finance Committee on any decisions that require a spending commitment over and above the agreed budget provision
19. To prepare and adopt procedures for the appointment of school staff, in line with The School Staffing Regulations 2003 and any subsequent amendments hereto
20. To prepare, adopt, monitor and review all staffing policies and procedures relating to staffing adjustments; recruitment and selection; equal opportunities; employee relations conduct and capability; grievance; dismissal and similar employment related matters
21. To attend or commission appropriate training for Governors